



SETTLING IN POLICY

We want children to feel safe and happy in the absence of their parents/careers, to recognize other adults as a source of friendship, help and authority, and to be able to share with their parents/carers afterwards the new learning experiences enjoyed at Footprints Pre-school Playgroup.

In order to achieve this we will:

- Encourage parents and child to visit prior to them starting at Footprints.
- Arrange for the Pre-school Leaders to visit the child at home if necessary.
- Introduce flexible admission procedures to meet the needs of the families.
- Make clear to the families they will be supported by Footprints for as long as it takes to settle their child.
- Reassure parents/carers whose children seem to be taking a long time to settle in to the group.
- Encourage parents, where appropriate, to separate from their children for brief periods at first, gradually building up to longer absences until a child has settled.
- A phone call will be made to parents/carers to reassure them.

Children cannot play or learn successfully if they are anxious or unhappy. Our settling procedures aim to help children feel comfortable at Footprints, to benefit from what it has to offer and be confident that their parents will return at the end of the session.

SEE ALSO INCLUSION POLICY

Date reviewed..... 2nd October 2008

Signed.....

.....8th February 2010

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